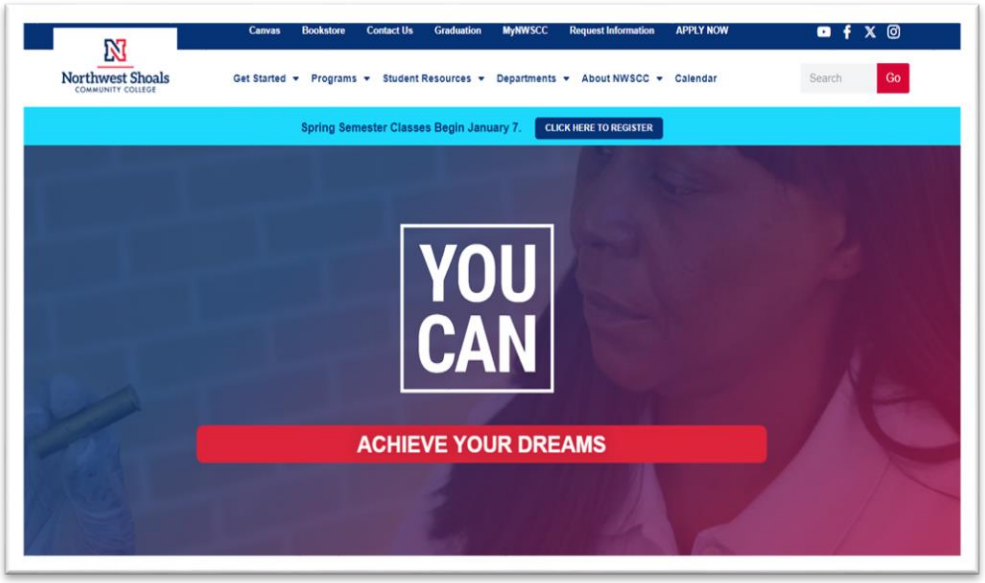
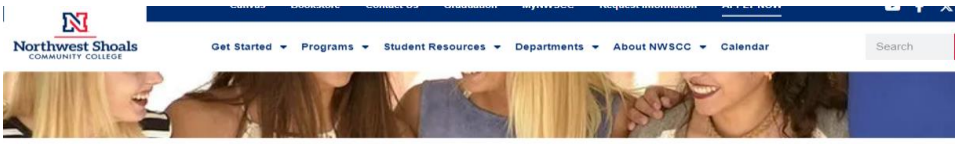
DUAL ENROLLMENT INSTRUCTIONS

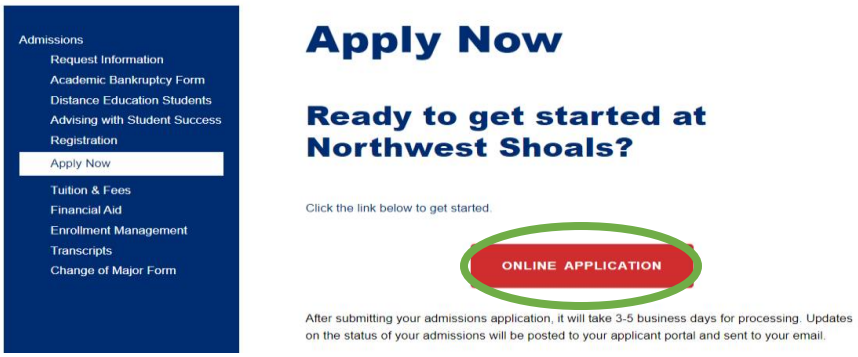
Admission Application & Registration Form

1. Go to **nwscc.edu**
2. Click on **Achieve Your Dreams** in the middle of the page.



3. Click on the **Online Application** button

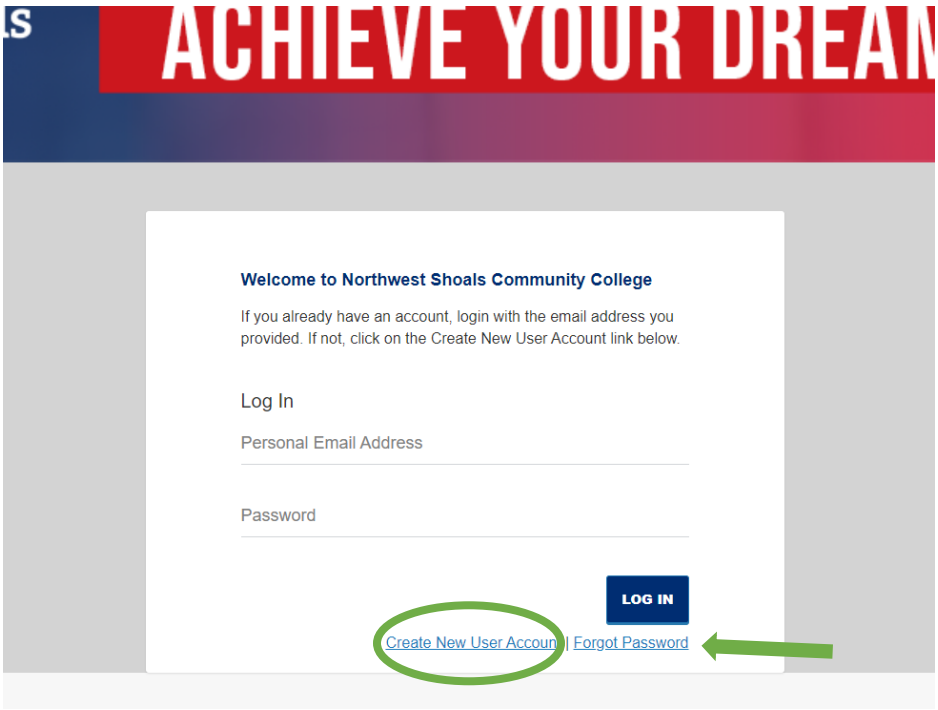




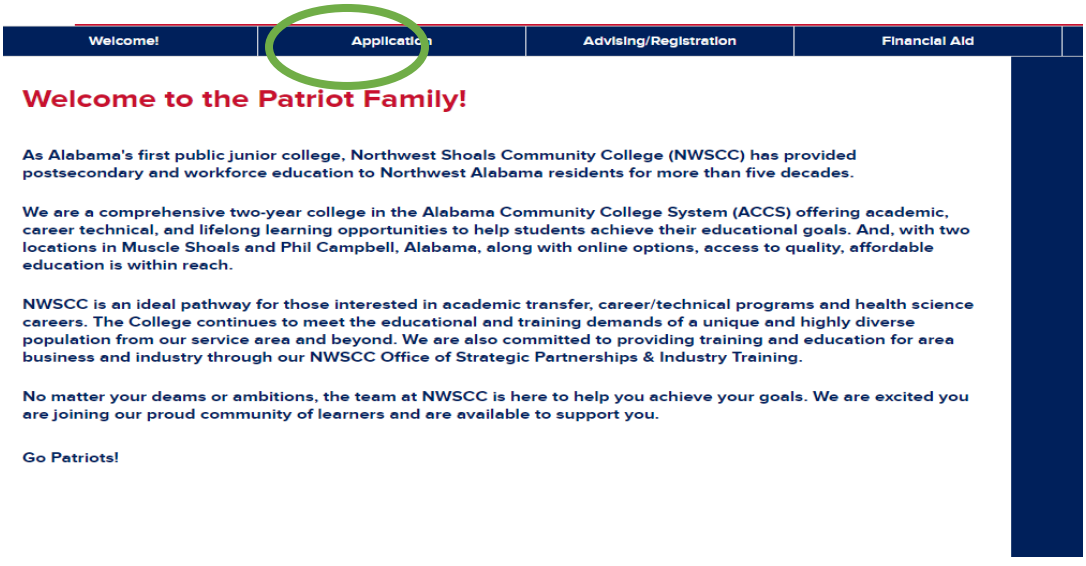
4. Log in using the credentials you used when you created your online application. (personal email address such as gmail, yahoo, icloud, etc)

   NOTE: If this is your **FIRST** time visiting the online application, you will have to click "**Create New User Account**."

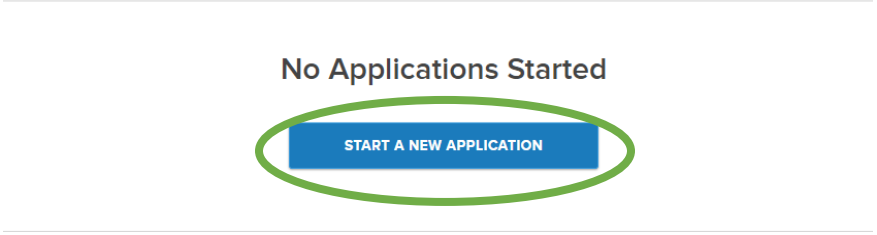
   NOTE: If you forgot your password, click "**Forgot Password.**" An email from Northwest Shoals Community College will be sent to your personal email address where you can create a new password.



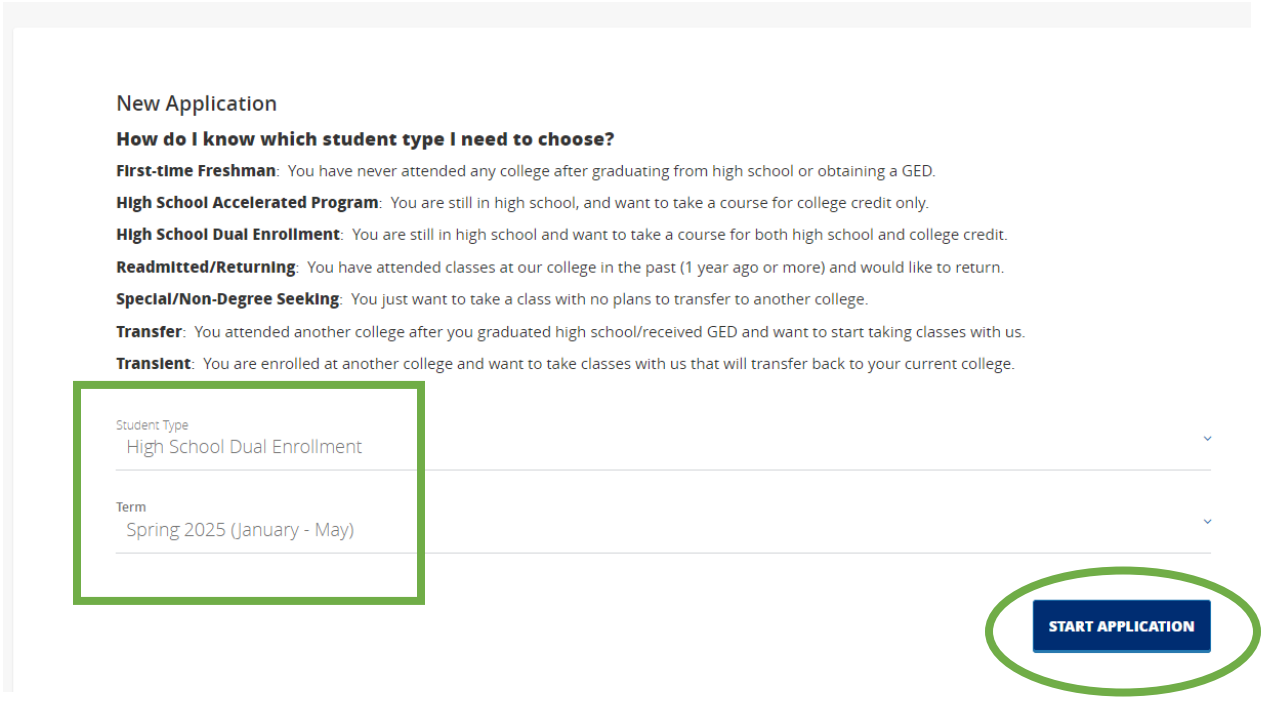
5. If you need to apply, click **Application.** **IF YOU ONLY NEED TO REGISTER, GO TO #10!**



6. Click **START A NEW APPLICATION**

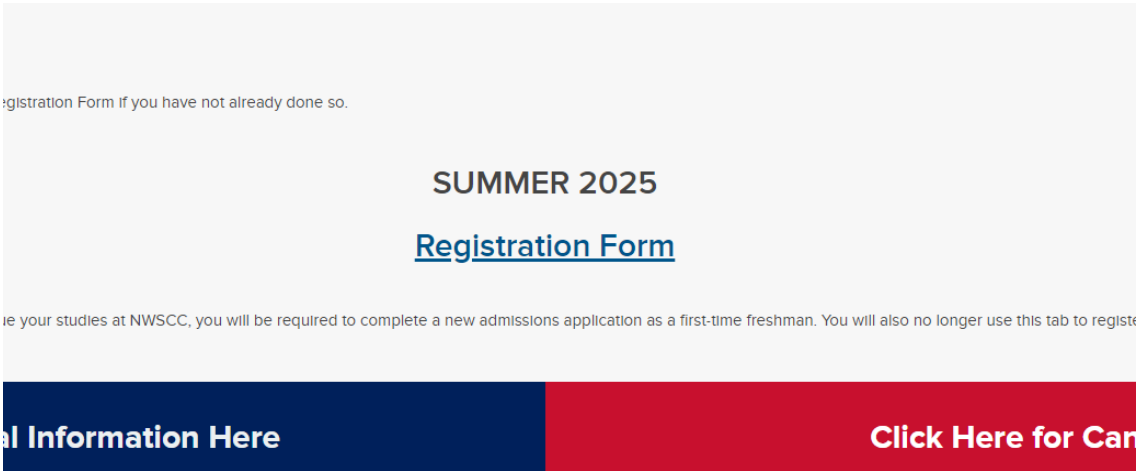


7. Under **Student Type**, select **High School Dual Enrollment.**
8. Under **Term**, select the term you wish to enroll.
9. After selecting the correct student type and term, click **Start Application.**



10. To register, click **Advising/Registration.**

11. Click the registration form for the semester you are requesting classes for.



For additional assistance, please contact our dual enrollment office.

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